

Daylight Savings IT2100 Update Date Effective: 11/06/2022

## **Time Management Systems DST IT2100 Update**

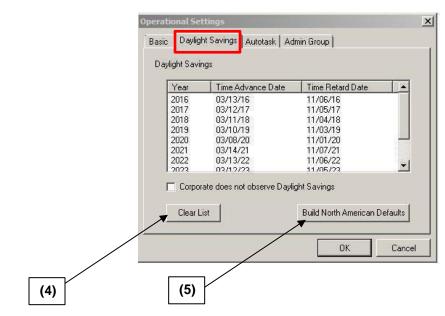
## Notification

This document includes directions on updating the IT2100 Clock for the Daylight Savings Change for customers with Attendance Enterprise. Please contact Time Management Systems with any questions.

*Important Note:* The following steps must be completed as soon as possible to ensure the clock is set to appropriately adjust for the Daylight Savings Time change occurring on November 6, 2022.

## Changing DST for the System Date

- 1. Login<u>to</u> Attendance Enterprise.
- 2. Click 🔮 to launch the Operational Settings window.
- 3. Click the Daylight Savings tab.
- 4. Click "Clear List" button to remove all previously defined DST dates. These dates are defined using either old rules or Build North American Defaults button.



5. Click on the Build North American Defaults button



## **Changing DST on Station Properties**

- 6. From the folder list, double-click on Tasks then click on Communication. Poll the clock(s).
- 7. From the folder list, double-click on System Setup then double-click on Data Collection then click on Stations.
  - a. The clock(s) will be displayed on the right.
- 8. Right mouse click a clock and then left mouse click Properties.
  - a. Select the button Terminal Properties and the following screen should appear.

unction Keys	Common WG's	Auxiliary Prompts		Bells Rem. Rdrs.	
General	System	Basic	Prompts	Validation	
Images	Sup F	PINs	Fingerprint	Comms	
Perform non-de	structive Poll		Retrieve Stati	on Configuration	
Perform l	Jpdate		Transmit New St	tation Configuration	
Reprogram Terminal			Retrieve Enrollees		
Clear all Tra	nsactions				
Set Date a	ind Time				
Clear Emp	ployees		Re	flash Terminal	
View Update File			Clear all FPrint Templates		
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View only Err	or Messages	🔽 Log Corr	nms		



- 9. Select the Retrieve Station Configuration button to initiate communication with the clock and pull in the current clock settings to the properties panel.
- 10. Select the System Tab and verify the DS ON value to=10. Verify the DS OFF value=44.
- 11. Also verify there is <u>NO check mark</u> in front of 'calculate and transmit DS ON and OFF values upon each UPDATE task'.

General System Basic Prompts Validation   Master 0 Com2 Port Usage Image: Com2 Port Usage Image: Com2 Port Usage   Time Display 0 Image: Com2 Port Usage Image: Com2 Port Usage Image: Com2 Port Usage   Time Display 0 Image: Com2 Port Usage Image: Com2 Port Usage Image: Com2 Port Usage   Ds Dif Week 0 Image: Com2 Port Usage Image: Com2 Port Usage Image: Com2 Port Usage   DS Dif Week 10 0 Image: Com2 Port Usage Image: Com2 Port Usage   Ds Dif Week 10 0 Image: Com2 Port Usage Image: Com2 Port Usage   Update DS Note: Master switch not applicable for IT900's. Time Display of Keyboard values are read only for IT900's. Time Display of Keyboard values are read only for IT900's. Image: Com2 Port Usage   Calculate and transmit DS On and DS Off values upon each UPDATE task Note: Automatic calculation of daylight savings is available only for I.T. 900 units with 9.10 or later firmware; also available for I.T. 2100 devices.   Wi Fi Equipped Flash File Name	F	and the second second		ary Prompts   V ovsr. Badges	/GActions Be Fingerprint	Ils Rem. Rdr
Master   0     Time Display   0     Keyboard   0     DS On Week   10     DS Off Week   44     Update DS   Note: Master switch not applicable for IT900's. Time Display is Keyboard values are read only for IT900's. Time Display is Keyboard values are read only for IT900's.     Calculate and transmit DS On and DS Off values upon each UPDATE task Note: Automatic calculation of daylight savings is available only for I.T. 900 units with 9:10 or later firmware; also available for 1.T. 2100 devices.		General	System	Basic	Prompts	Validation
Keyboard   0     DS On Week   10     DS Off Week   44     Update DS   Note: Master switch not applicable for IT900's. Time Display of Keyboard values are read only for IT900's.     Calculate and transmit DS On and DS Off values upon each UPDATE task.     Note: Automatic calculation of daylight savings is available only for I.T. 900 units with 9:10 or later firmware; also available for I.T. 2100 devices.				2	allanua ana	
DS Off Week 44 Update DS Note: Master switch not applicable for IT900's. Time Display a Keyboard values are read only for IT900's. Calculate and transmit DS On and DS Off values upon each UPDATE task Note: Automatic calculation of daylight savings is available only for I.T. 900 units with 9.10 or later firmware; also available for I.T. 2100 devices.		Keyboard	0	1		
Calculate and transmit DS On and DS Off values upon each UPDATE task. Note: Automatic calculation of daylight savings is available only for I.T. 900 units with 9.10 or later firmware; also available for I.T. 2100 devices.			44	Ī	1	-
units with 9.10 or later firmware; also available for I.T. 2100 devices.			Keyboard valu	es are read only	for IT 900's.	
Wi Fi Equipped Flash File Name						
		🖵 Wi Fi Equipped		Flas	h File Name 🏼 🗍	

12. After making the above corrections, click the Comms tab and click the Transmit New Station Configuration button. Once done transmitting the information to the clock, select the OK button. Click OK again to close the station properties.

Repeat the above steps for any additional IT2100 clocks.

For Customers with Employees working across 2 AM on Daylight Saving Time, Please contact TMS Support Desk for Further Assistance.

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