

Daylight Savings IT2100 Update Date Effective: 11/5/2023

Time Management Systems DST IT2100 Update

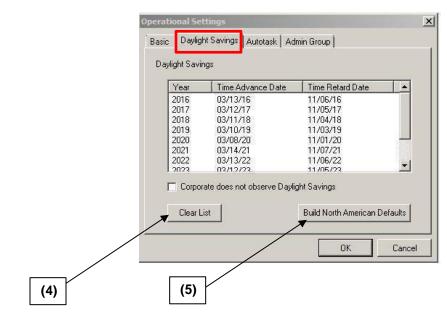
Notification

This document includes directions on updating the IT2100 Clock for the Daylight Savings Change for customers with Attendance Enterprise. Please contact Time Management Systems with any questions.

Important Note: The following steps must be completed as soon as possible to ensure the clock is set to appropriately adjust for the Daylight Savings Time change occurring on November 5, 2023.

Changing DST for the System Date

- 1. Login<u>to</u> Attendance Enterprise.
- 2. Click 🔮 to launch the Operational Settings window.
- 3. Click the Daylight Savings tab.
- 4. Click "Clear List" button to remove all previously defined DST dates. These dates are defined using either old rules or Build North American Defaults button.



5. Click on the Build North American Defaults button



Changing DST on Station Properties

- 6. From the folder list, double-click on Tasks then click on Communication. Poll the clock(s).
- 7. From the folder list, double-click on System Setup then double-click on Data Collection then click on Stations.
 - a. The clock(s) will be displayed on the right.
- 8. Right mouse click a clock and then left mouse click Properties.
 - a. Select the button Terminal Properties and the following screen should appear.

Images Su Perform non-destructive Poll	ıpPINs ∣ I	Fingerprint	ion Configuration	
Perform Update	Retrieve Station Configuration			
Reprogram Terminal		Retrieve Enrollees		
Clear all Transactions		57		
Set Date and Time				
Clear Employees		Reflash Terminal		
View Update File		Clear all FPrint Templates		
				-

9. Select the Retrieve Station Configuration button to initiate communication with the clock and pull in the current clock settings to the properties panel.



- 10. Select the System Tab and verify the DS ON value to=10. Verify the DS OFF value=44.
- 11. Also verify there is <u>NO check mark</u> in front of 'calculate and transmit DS ON and OFF values upon each UPDATE task'.

Function Keys Common WG's Inages Sup PINs	Auxiliary Prompts Wi Supvsr. Badges	G Actions Bells Rem. Rd Fingerprint Comms	
General System	Basic	Prompts Validation	
		Com2 Port Usage	
Master	0	Presence Indicator	
Time Display	0		
Keyboard	0		
DS On Week	10		
DS Off Week	44		
	aster switch not applica d values are read only f	ble for IT900's. Time Display an or IT900's.	
Calculate and transmit DS On	and DS Off values upo	on each UPDATE task	
Note: Automatic calculation o units with 9.10 or later firmwa	of daylight savings is av	ailable only for I.T. 900	
🗖 Wi Fi Equipped	Flash	File Name	

12. After making the above corrections, click the Comms tab and click the Transmit New Station Configuration button. Once done transmitting the information to the clock, select the OK button. Click OK again to close the station properties.

Repeat the above steps for any additional IT2100 clocks.

For Customers with Employees working across 2 AM on Daylight Saving Time, Please contact TMS Support Desk for Further Assistance.

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